



# THE LAKES

## Lakes Estates III Homeowners Association

*A Corporation Not-for-Profit*

### MEETING OF THE BOARD OF DIRECTORS MINUTES

**TIME: 5:45PM**

**DATE: Tuesday, May 21, 2024**

**PLACE: ZOOM and at the Clubhouse**

1. Call the Meeting to Order and Proof of Notice: The meeting was called to order at 5:55pm.
2. Determination of a quorum: A quorum was established with the following board members present; Kate O'Connell, David Kis, Suzanne Southerland, and Brian Glassmoyer.
3. Approval of previous minutes: April 23, 2024: MOTION made by Brian, seconded by Suzanne to approve the meeting minutes as presented. MOTION passed unanimously.
4. President's Report: See below.
5. Treasurer's Report: The Board reviewed the April 30, 2024, financial statements.
  - a. CDs for Reserve Funds
6. Homeowner Comments (limited to 3 minutes each): None.
7. Unfinished Business
  - a. Governing documents update: Will be proposed at the next annual meeting.
  - b. ACC Guidelines: Will be updated this summer.
8. New Business
  - Landscaping the circles: Dave and Suzanne will work on this. The Board approved a not to exceed \$2,500. MOTION passed unanimously.
  - Compliance review:
    - 4455 Oak View: Still in violation.
  - Maintenance Items:
    - Mailboxes:
      - Maintenance man will caulk, paint, and install new mailboxes.
      - Update specifications to be posted on the website.
      - Owners will have an option to opt out. More information to follow.
      - Owners of mailboxes identified as needing additional repairs will be notified.
      - Metal caps for the mailboxes will be reviewed in August.
9. Next Meeting: August 27, 2024, at 5:45pm.
10. Adjournment: With no further business to discuss, the meeting adjourned at 6:30pm.